



KERALA SHIPPING AND INLAND NAVIGATION CORPORATION LTD

(A Government of Kerala Undertaking)

38/924 A, Udaya Nagar Road, Gandhi Nagar, Kochi -682020.

Tel: 0484 2203614/2206841, Fax 2206848

www.keralashipping.com

VENDOR REGISTRATION

Kerala Shipping and Inland Navigation Corporation Ltd.(KSINC), a Government of Kerala Undertaking, engaged in Inland Waterways Vessels operation, construction and repair activities is interested to entrol competent, and resourceful vendors/works contractors with good track record, on its approved list of vendors/contractors for the supply of goods and provision of services. On Completion of registration , future enquiries for supply/ works will be ordinarily sent to such firms in the list only. The purchase procedures as mandated by the rules of the Government of Kerala is strictly followed here. KSINC, hereby invites application from all potential and interested vendors/ work contractors who meet the qualifying criteria. They are requested to submit details in the prescribed format (application). Application form can be purchased from the head office of the Company on payment of Rs.50/- during working hours, from 30th September, 2009 onwards. Form can be also downloaded from the company's website [www.keralashipping .com](http://www.keralashipping.com). In such case, the amount of Rs.50/- is to be added to the registration charges.

Those who are already dealing with KSINC are also required to get re-registered. Non-refundable registration/re-registration charge of Rs.1000/- to be remitted along with application, in the form of Demand Draft drawn in favour of KSINC payable at Kochi. The General instructions to vendors / interested parties available with the application form may be studied fully before filling up the format/application for submission.

KSINC reserves the right to accept or reject any or all the request for registration without assigning any reason whatsoever it may be.

The filled up form shall be submitted in sealed covers superscribing "Vendor registration" , at the following address on or before 22nd October, 2009, 17.00hrs.

(5 PM)

Managing Director,
Kerala Shipping and Inland Navigation Corporation Ltd.,
38 / 924 A, Udaya Nagar Road,
Gandhi Nagar, Kochi - 682 020

Ernakulam
26.09.2009

Sd/-
Managing Director

KERALA SHIPPING AND INLAND NAVIGATION CORPORATION LTD

VENDOR REGISTRATION

Mandatory Qualification for Registration / Re-registration:

- 1. The vendor / works contractor must have at least 3 years dealing experience of supplying goods and/or providing services in relevant/similar areas.**
- 2. The vendor / works contractor should be registered under the relevant Indian and State Laws, as applicable.**
- 3. The vendor / work contractor must have sales Tax / Service Tax registration, Permanent Account Number, TIN, PF Account No., wherever applicable.**
- 4. If the vendor / works contractor is a manufacturer / fabricator, they should have adequate arrangement for testing / quality assurance facilities as per applicable codes and standards.**
- 5. The vendor / works contractor should not have any record of being black listed by the Company or Government of Kerala or public sector units.**

General Instruction to vendors:

- 1. SUCCESSFUL REGISTRATION BY KSINC IS NOT NECESSARILY A GUARANTEE OF ANY FUTURE AWARD OF WORK OR INCLUSION ON A PARTICULAR TENDER LIST/PURCHASE ORDER LIST.**
- 2. KSINC reserves the right to accept or reject any request without explaining any reason.**
- 3. The application should be complete in all respect and submitted with necessary enclosures required.**
- 4. Any supplementary sheets or enclosures must have name of the vendor / contractor clearly marked on it.**
- 5. Any vendor / contractor submitting false or incorrect information will stand automatically disqualified. If KSINC comes to know of such information after registration, his name will be removed from the list and follow up actions initiated with the Government of Kerala for ban from further dealings with Government/Public Sector Undertakings.**
- 6. Registration is subject to payment of requisite registration fee of Rs.1000/- Registration fee remitted shall not be refunded .**

7. This invitation for registration shall remain open till 22nd Oct. 2009 Any application received thereafter may not be entertained.
8. Applicants must ascertain specifications of the products / categories /items matching with the requirement of KSINC before forwarding application.
9. Initial Registration shall be made for a period of 3 years. Thereafter registration shall have to be revalidated before the expiry of validity period.
10. In case of incomplete application / documentation, supplier may be given an opportunity to complete the balance data at the discretion of KSINC, subject to the condition that there are not sufficient number of applications for that category of items.
11. Through out the validity of vendor registration, the vendor shall voluntarily update KSINC with any time-sensitive data supplied at the time of original application for registration without any obligation on part of KSINC to seek for such information.
12. Should a vendor fail to qualify, then KSINC reserves the right to refuse a re-application for registration within 6 months.
13. Being a Government/PSUs, general rules and regulations as applicable to Kerala Government Departments etc., are required to be fully complied. Vendors must be aware of all such rules and regulations.
14. On completion of registration, forms will be allotted registration under, which shall be quoted in all subsequent tenders/ correspondences.
15. General payment terms will be as follows:
 - A. For supplies:
 - i). 90% of the amount will be paid with in 15 days after the delivery of the material /items
 - ii.) a. Remaining 10% will be released after getting final certification from Concerned stores.
 - b. For tools /machineries /equipment etc. and similar items ; 5%will be retained till the expiry of its warranty period
 - B. Works contracts:
 - i) As per agreed stages, as published along with tender
 - ii) 5% contract value will be retained as security for a period of 6 months from completion of work
 - iii) Specific terms of payment will be indicated in tenders, where standard terms cannot be applied.

- iv) In special cases, consideration will be given to enable mobilization by contractor, subject to such issues being discussed/finalised before opening of price bids.

16. As can be otherwise appreciated, KSINC is engaged in Inland Waterway/ Coastal vessels(wooden, steel, fibre glass), construction, operation, maintenance and repairs and hence all related materials including for supporting / administrative requirements in this field are envisaged to be regularly required.
17. Copies of following documents to be submitted with application.

- [1] sale tax registration of both centre & state
- [2] C-form if any
- [3] pan card.
- [4] contract license.
- [5] proving experience of work /supply
- [6]certificate of authorisation/dealership/agency

NOTE: Originals will be required for verification during the process of final registration.

18. List of items/works which are normally required by us is given below.

[A]. Steel:

M.S. Plates

M.S. Angles

M.S. Flat

M.S. Channel

M.S. Rod/Shaft

M S. Chequered Plate

M.S. Machined shaft

S.S . Polished shaft etc;

[B]. PIPES:NB 15mm to 200mm

G.I.Pipes – A Class, B Class & C Class

M.S. Pipe

M.S. Scheduled 80 pipes

M.S. Scheduled 40 pipes

M.S. Short bend

M.S. Flanges etc;

[C]. ENGINE & SPARES [Marine]

ASHOK-LEYLAND
CUMMINS
KIRLOSKER
RUSTON
Ashok gear
David brown gear
MGP Hydraulic gear
Gatge patel hydraulic gear etc,

[D]. VALVES: [NB 15mm to 200mm]

G. M. Gate Valve
G. M. Flanged Valve
G. M. Screw down valve
G. M. Screw down non return valve
G. M. Storm valve
Gate Valve inside GM outside cast iron
G. M. Fire hydrant valve
G. M. Glob valve
S. S. Ball valve
Quick way closing valve
Brass Ball valve
Brass foot valve
C. I. Valve etc;

[E] BATTERIES:

12V 21 Plate 150 Ah
12V 25 Plate 180 Ah
12V 75 Ah

[F]. GLASS & PLYWOOD:

Marine Plywood IS 710
Hylem sheet one side laminated
Sun Mica
ESS Board
Ceiling items
Door & Windows fittings etc;

[G] TIMBERS

ANJILI-WOOD
AVAL-WOOD
CHEENI-WOOD
THANNI-WOOD
TEAK-WOOD etc;

[H] PAINTS [Marine grade]

Antifouling paints
AC. Bituminous paints
Chlorinated rubber paints
Coaltar epoxy paints
Synthetic Enamel paints
Thinners for epoxy, G.P.etc
Wood primers
Emelton paints etc;
Putty items

[I] Ship propulsion ,Navigational & Out fitting items

Propellers & shafts
Cutless bushes
Anchor & chains
Hydraulic steering systems
Navigational equipments.
Hydraulic winches.etc;

[J] Copper & Aluminium items

Copper sheets
Copper nails & washers
Aluminum sheets
Aluminum .tracks etc;

[K] LSA &FFA Items

Life bouys
Life jackets
Buoyant apparatus
Life rafts
Fire exstinguishers
Fire hydrant valves
Fire hoses and jets etc;

[L] Electrical items

Wires /Cables
D.B
Main switch boards
Switches
Bulbs

[M] FRP. Materials.

Materials required for constructing FRP Boats and crafts

[N] Engine oil different types.

Engine Oils suitable for different type of engines.

[O] General items:

- . **M.S. Flexible wire ropes**
- Zinc Anode/Aluminium Anodes**
- Polypropelene ropes**
- Wire ropes**
- Various type of pumps etc;**

[P] Welding and gas cutting equipments and consumables.

[Q] Hardware items

[R] Mill stores items

19. An indicative (not exhaustive) list of items /works needed by KSINC on regular basis is enclosed along with this.

[1] Construction of all types of Marine Vessels of;

- [a] FRP**
- [b] Steel**
- [c] wood**

[2] Repair &Maintenance of Large and Small Vessels.

[3] Dry Dock Repairs of All Types of Marine Vessels [UP to 300 T. capacity & 43 Meters length]

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VENDOR REGISTRATION FORM

Please fill this form and submit along with necessary enclosures and attachments before the due date.

I. General Information about the organization:

a.	Name of the organization/ Company /firm	
b.	Nature of constitution	Proprietary / Partnership / Pvt. Limited company / Public limited company Others(specify)
c.	Address for communication	
d.	Telephone No	
e.	Fax No	
f.	E-mail address	
g.	Website URL	
h.	Working hours	
i.	Contact persons/Tel.No.	
j.	Turn over last three years	2008-09: 2007-08: 2006-07:
k.	Details of ISO certifications	

II. Registration Numbers: (Attach copies)

Income Tax PAN	
Service Tax Registration No	
State VAT (TIN)	
Central sales Tax(CST)	
PF and ESI Registration no if any.	
ECC Registration No.	
<i>Others if any</i>	

III. Other Information: (Use separate sheets if required)

Type of business involved in	
Authorised dealership /Agency if any	
Details of product approved by IRS/ MMD/ BIS	
Details of major clients	

iv. Select Item Groups / works you are interested to register. (select

any number of item groups / works) (Mark items with a 'X' mark)

	Item Groups / works	select
A	Steel	
B	Pipes	
C	Engine, Gear boxes and spares (Marine) ASHOK-LEYLAND CUMMINS KIRLOSKER RUSTON	
D	Valves (B 15mm to 200mm)	
E	Batteries	
F	Glass and Plywoods	
G	Timber / wood	
H	Paints (Marine grade)	
I	Ship propulsion, Navigational and out fitting items: Propellers & shafts Cutless bushes Anchor & chains Hydraulic Steering systems Navigational equipments Hydraulic winches.	
J	Copper and Aluminum items	
K	LSA and FFA items	
L	General Electrical Items	
M	FRP Materials	
N	Engine Oils	
O	General Items	
P	Welding and gas cutting equipments and consumables.	
Q	Hardware items	
R	Mill stores items	
S	If the items/item groups are not specified here please state:	

	
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Category B- Works

	Item Groups / works	select
A	Construction of steel Marine Vessels	
B	Construction of wooden Marine Vessels	
C	Construction of FRP Marine Vessels	
D	Repair & Maintenance of Large and Small Vessels	

v. **Details fee furnished:**

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vi. Declaration:

We understand that being registered with KSINC does not guarantee orders, but KSINC will, as far as possible seek quotations from such registered vendors/contractors only, on competitive basis.

Provided we get orders, we agree to deliver our product/services as per quality specified within the agreed time limits.

Signature :
 Name and address :

Place:

Date: