

**KERALA SHIPPING AND INLAND NAVIGATION CORPORATION  
LIMITED**

63/3466, Udaya Nagar Road, Gandhi Nagar, KOCHI - 682020  
Phone: 0484 – 2203614 / 2206232 / 2206672, Fax: 0484- 2206848,  
website: www.ksinc.in

**NOTICE INVITING E-TENDER**

Kerala Shipping and Inland Navigation Corporation Limited invites electronic bids through e-procurement portal of Government of Kerala (<http://www.etenders.kerala.gov.in>) under Two Bid system for the scope as detailed below from the Tenderers fulfilling the qualifying requirements as stated hereunder.

1.	E-Tender No.	:	KSINC/Tender/19/2022-23
2.	E-Tender ID	:	
3.	Name of Work	:	Catering Service Onboard Tourist Mini Cruise Vessels Owned and Operated by KSINC Ltd located at Kochi / Kodungallur.
4.	Location of work	:	Kochi / Kodungallur
5.	Estimated value of the work	:	Rs.30.00 Lakhs  (Projected value given is only indicative basis on tentative estimates and is not the right of Tenderer. KSINC does not guarantee any minimum quantity of trips to be allocated to the tenderer during the currency of contract)
6.	GST	:	1. GST registration is Mandatory  2. Tenderer shall be required to submit valid tax invoices including GST component mentioned separately as per prevailing GST rules out of the total payable amount.
7.	Performance guarantee cum Security Deposit.	:	Rs.1,00,000/-  Successful bidder must remit the amount to the Company within 7 days of receipt of work order. There shall be option to adjust EMD amount to the performance guarantee. This amount shall be released only after successful completion of contract.
8.	Tender Fees	:	Rs.2,800/-
9.	Earnest Money Deposit	:	Rs.50,000/-  (No exemption will be provided from remittance of EMD)

10.	<b>TENDER DOWNLOAD PERIOD FROM e-TENDER PORTAL:</b>		
	a. Starts on	:	....., 03.00 pm
	b. Ends on	:	....., 02.00 pm
11.	Timeline for raising pre-bid queries until.	:	....., 03.00 pm
12.	<b>SUBMISSION OF TENDER IN e-TENDER PORTAL</b>		
	a. Starts on	:	....., 03.00 pm
	b. Ends on	:	....., 03.00 pm
13.	<b>Opening of Tender (Technical Bid only)</b>	:	....., 03.00 pm
14.	<b>Period of Contract</b>	:	The period of contract is for two years & extendable for one more year at the same terms and conditions on sole discretion of KSINC Ltd.
15.	<b>Tender Validity</b>	:	Offer shall be valid for 120 days from the date of opening of technical bid. In case of requirement, KSINC Ltd may seek further extension of the validity of the offer from the bidders / tenderers.
16.	<b>MODE OF TENDER SUBMISSION</b>	:	You may please note that this is an e-Tender in two bid system and can only be downloaded and submitted in the manner specified in 'Special instructions to bidders for participating in e-tender' attached separately.
17.	<b>Tender Inviting Authority (TIA) Name and office address</b>	:	Name: Cyril V Abraham Designation: Commercial Manager Ph: 0484 2206314 / 20006848 E-mail: cm.ksinc1@gmail.com Address: Kerala Shipping and Inland Navigation Corporation Limited, 63/3466, Udaya Nagar Road, Gandhi Nagar, Kochi - 682020

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**Special instructions to bidders for participating in e-tender**

**A) Online Bidder registration process:**

1. Individuals, partnership firms and corporate bodies can participate in the tender. The bidder shall have valid GST registration and FSSAI license & registration certificate.
2. The bidder shall be reputed firm / organization with a minimum of three (3) years experience in providing Catering Services for tourist events, conferences, marriages, ceremonies, events etc and should have capable experience in provide/preparing and serving all types of dishes, i.e. Vegetarian, Non - Vegetarian, Kerala Meals, Chinese, etc, as per demand.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471 – 2577088, 2577188, 2577388 or 0484 – 2336006, 2332262 – through email: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) for assistance in this regard.

**B) Online Tender Process:**

The tender process shall consist of the following stages:

- i. **Downloading of tender document:** Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. **Publishing of Corrigendum:** All corrigendum shall be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). and shall not be available elsewhere.
- iii. **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted, under any circumstances.
- iv. In case bidder encounters any technical issues pertaining to e-Procurement system while acting on the re tender, computer screen shot of the error message with date & time stamp on the web-browser along with the query shall be e-mailed by the bidder to the help desk ([helpetender@gmail.com](mailto:helpetender@gmail.com)/ [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in)), for

resolution of the problem. At the same time, problem must be intimated to the concerned tender Inviting Authority via email.

- v. The time taken to ascertain, evaluate and suggest a solution for the problem reported by bidder may vary from case to case. Hence bidders are advised to submit the bid **at least 2 working days before the due date** and time of bid submission to avoid any last-minute issues that may come up.
- vi. **Opening of Technical Bid and Bidder short-listing:** The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- vii. **Opening of Financial Bids:** Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

**C) Documents Comprising Bid:**

- i. **The First Stage (Pre-Qualification or Technical Cover based on 1 cover or 2 cover tender system):** Pre-Qualifications or Technical proposal shall contain the scanned copies of the documents as mentioned in the tender documents.

The Department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

- ii. **The Second Stage (Financial Cover):** The Bidder shall complete the Price bid as per format given for download along with this tender.

**Note:** The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

**Fixed Price:** Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non-responsive and rejected.

**D) Tender Document Fees and Earnest Money Deposit (EMD):**

The Bidder shall pay, a tender document fee of **Rs. 2800/-** and Earnest Money Deposit **Rs 50,000/-**. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

**Online Payment modes:** The tender document fees and EMD can be paid in the

following manner through e-Payment facility provided by the e-Procurement system:

- i. **State Bank of India (SBI) Internet Banking:** If a bidder has a SBI internet banking account, then, during the online bid submission process, bidder shall select SBI option and then select internet banking option. The e-Procurement system will re-direct the bidder to SBI's internet banking page where he can enter his internet banking credentials and transfer the tender document and EMD amount.
- ii. **National Electronic Fund Transfer (NEFT):** If a bidder holds bank account in a different bank, then, during the online bid submission process, bidder shall select NEFT option. An online remittance form would be generated, which the bidder can use for transferring amount through NEFT either by using internet banking of his bank or visiting nearest branch of his bank. After obtaining the successful transaction receipt no., the bidder has to update the same in e-Procurement system for completing the process of bid submission. Bidder should only use the details given in the Remittance form for making a NEFT payment otherwise payment would result in failure in e-Procurement system.

As NEFT/RTGS payment status confirmation is not received by e- Procurement system on a real-time basis, bidders are advised to exercise NEFT mode of payment option at least 48 hours prior to the date and time of bid submission to avoid any payment issues.

NEFT payment should done according to following guidelines:

- i. **Single transaction for remitting Tender document fee and EMD:** Bidder should ensure that tender document fees and EMD are remitted as one single transaction.
- ii. **Account number as per Remittance Form only:** Account No. entered during NEFT remittance at any bank counter or during adding beneficiary account in Internet banking site should be the same as it appears in the remittance form generated for that particular bid by the e-Procurement system. Bidder should ensure that tender document fees and EMD are remitted only to the account number given in the Remittance form provided by e-Procurement system for that particular tender.

Bidders must ensure that the banker inputs the Account Number (which is case sensitive) as displayed in the Remittance form. No additional information like bidder name, company name, etc. should be entered in the account no. column along with account no. for NEFT remittance.

- iii. **Only NEFT/RTGS payment Remittance Allowed:** Account to Account transfers, State Bank Group Transfers (GRPT) or Cash payments are not allowed and are treated as invalid mode of payments.
- iv. **Account as per Remittance form:** Bidder should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.

- v. **UTR Number:** Bidders should ensure that the remittance confirmation (UTR Number) received after NEFT transfer should be updated as it is, in the e-Procurement system for tracking the payment.
- vi. **One Remittance Form per Bidder and per Bid:** The remittance form provided by e-Procurement system shall be valid for that particular bidder and bid and should not be re-used for any other tender or bid or by any other bidder.

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier / contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

**E) SUBMISSION PROCESS:**

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and financial bid online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender document fees and EMD.

For page-by-page instructions on bid submission process, please visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and click "Bidders Manual Kit" link on the home page.

**It is necessary to click on "Freeze bid" link / icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/opening during the bid opening process.**

**For more works details, please contact the Tender Inviting Authority**

Mr. Cyril V Abraham  
Commercial Manager,  
63/3466, Udaya Nagar Road, Gandhi Nagar,  
Kochi - 682020  
E-mail: [cm.ksinc1@gmail.com](mailto:cm.ksinc1@gmail.com)  
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Sd/-

**Managing Director**

63/3466, Udaya Nagar Road, Gandhi Nagar, KOCHI - 682020 Phone: 0484 – 2203614 /  
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Website: www.ksinc.in

**SCOPE OF WORK**

KSINC Ltd invites e-Tender in two bid system for Providing Catering Services Onboard Tourist Vessels Owned and Operated by KSINC LTD, at Kochi / Kodungallur. Period of contract shall be two years and extendable for one year at the same terms and conditions on sole discretion of KSINC Ltd.

Being in Tourism sector, KSINC intends to associate with a well-versed firm / parties for providing catering services onboard tourist boats owned and operated by KSINC Ltd.

Name of the sea going tourist boats Owned and operated by KSINC Ltd., are furnished below:

<b>SI No</b>	<b>Name of vessel / Ship</b>	<b>Passenger Capacity</b>	<b>Area of operation</b>
1	SAGARARANI I	100 passengers	Kochi
2	SAGARARANI II	100 passengers	Kochi
3	SOORYAMSHU	100 passengers	Kochi
4	CLEOPATRA	100 Passengers	Kodungallur

Note: The number of vessels may increase / decrease during the contract period. The above table is only indicative.

The bidder shall be reputed firm / organization with a minimum of three (3) years' experience in providing Catering Services for tourim events, conferences, marraige functions, events etc and should have capable experience in provide/preparing and serving all types of dishes, i.e. Vegetarian, Non - Vegetarian, Kerala Meals, Chinese etc, as per demand.

Name of the boats and its scheduled duration of trips are furnished below:

<b>SI No</b>	<b>Name of vessel / Ship</b>	<b>Duration of per voyage</b>
1	SAGARARANI	Minimum 2 Hours (Can expect up to 4 trips per day in tourist peak season)
2	SAGARARANI II	Minimum 2 Hours (Can expect up to 4 trips per day in tourist peak season)

3	SOORYAMSHU	Minimum 2 Hours (Can expect up to 4 trips per day in tourist peak season)
4	CLEOPATRA	Minimum 2 Hours (Trips according to booking)

**Terms and conditions.**

1. The contractor shall provide the catering services, in accordance with the contract to the complete satisfaction of the Corporation. They shall bring the food in closed containers suitable for such food to be kept hot along with cutlery and must keep ultimate hygiene at all times. Since no provision for heating / cooling is available onboard the boats, contractor shall have to make alternate arrangements to keep the food warm or cool till serving.
2. Contractor will be allowed to use the existing facilities onboard the Boats. Any other additional facility such as tables, canopy for serving etc shall be the scope of the contractor.
3. The contractor must ensure maximum discipline while serving food and supervisory staff shall be available to monitor and supervise the service.
4. Staffs engaged by the Contract shall maintain personal hygiene and wear appropriate dress / equipment to ensure that no complaints are received against unhygienic food serving.
5. The contractor is advised to understand the scope of the job involved before submitting the bids and to be served food at any given time as per the instruction of Cruise Manger.
6. The contractor has to keep the vessel & catered area cleaned after each trip.
7. The contractor should be ready to serve the food items during various cruises by engaging necessary staff as per information from the Cruise Manager.
8. The bidders shall inspect the vessels and ensure the size of utensils that can be carried inside the vessels. No harm to be made to the aesthetic interior of the vessels by using bigger size / untidy utensils.
9. Plates and cutlery used for catering should be well cleaned in hot water and sterilized.

10. In case of default on the part of the contractor in carrying out any order, the Corporation has the right to engage any other person/persons for the work and, any expenses, if any, incurred by the Corporation for such action will be deducted from the amount due to the contractor from the Corporation.
11. The contractor is requested to arrange for tasting of food as per menu in the tender document by Corporation Officials, at a place mutually convenient for the contractor and the officials. The quality of food for tasting will be evaluated and forms part of the technical bid evaluation.
12. Kitchen of the bidder will be inspected by the Corporation officials, which shall form part of the technical evaluation.
13. Although the tender is for two Years, KSINC reserves the right to extend for one more year on mutually agreed terms to the sole discretion of the Company.
14. Rate offered by the bidder / contractor shall be fixed throughout the entire contract period and no escalation in rate shall be provided under any circumstances.
15. The Caterers shall not sublet whole or part of the work to any other agency, in case of award of contract.
16. The quality of food, ingredients used, serving manners, hygiene etc shall be satisfactory and meeting to highest standards.
17. Payment shall be settled within 10 days upon the submission of bills. Bills shall be submitted to Cruise Manager on the same day of catering itself.
18. The successful bidder shall indemnify KSINC and its officials, from any instance, not limited to food poisoning, uneasiness, health issues and any medical emergencies arising due to consuming the food etc. Any financial/insurance expenditure on account of any of the hazard/food borne illness due to serving of food at tourist vessel will be the sole responsibility of the successful bidder.
19. The successful vendor will have to sign a contract agreement with the authorized official of the Corporation on Rs.500/- non-judicial stamp paper within 10 days of issue of work order and remittance of security deposit. All the terms and conditions, scope of work etc. contained in the tender documents shall form part of and shall be taken as if they were included in contract agreement to be executed with the vendor. The vendor shall bear all costs and expenses in respect of all charges, stamp duty etc., in respect of the agreement to be entered into.
20. The successful bidder, within 7 days of receipt of work order has to furnish performance guarantee cum security deposit of Rs.1,00,000/- (Rupees One Lakh only) in the form of DD in favour of Kerala Shipping And Inland Navigation Corporation Ltd., payable at Ernakulam / Account transfer to bank account details of KSINC Ltd.
21. The successful bidder have to supply and serve food (breakfast, lunch and dinner including welcome drink) for cruise vessels as per information from

time to time from the Cruise Manager.

22.The decision of the Corporation in the matter arising out of this contract shall be final and binding in regard to all matters relating to the contract.

23.The Corporation reserves the right to accept or reject tender without assigning any reason thereof. No claim or complaint in this regard will be entertained by the Corporation.

24.Canvassing in any form by the agency directly or by any other agency / person on their behalf may lead to disqualification of their bid.

**MENU DETAILS**

<b>BREAK FAST</b>	<b>VEG ITEMS</b> IDDLI / DOSA (4 Nos) - SAMBAR / CHUTNEY OR APPAM WITH VEG STEW WITH TEA / COFFEE
	<b>NON VEG ITEMS</b> APPAM (4 Nos) / EGG ROAST OR APPAM (4 Nos)/ BEEF OR CHICKEN STEW WITH TEA/COFFEE
<b>Lunch*</b>	1 VEG MEALS - BOILED RICE, SAMBAR, AVIAL, KOOTTUCURRY, THORAN, PICKLE, LOOSE CURD / RASAM, PAPPADAM, PAYASAM / ICE CREAM
	2 VEG FRIED RICE / PULAV WITH CHILLI GOBI / GOBI MANGURIAN, ICE CREAM
	3 MEALS + CHICKEN ROAST/CHICKEN FRY, FISH CURRY/FISH FRY ( <b>60-70 gm/piece</b> ) + SIDE DISHES+ICE CREAM.
	4 FRIED RICE & CHILLI CHICKEN / CHICKEN BIRIYANI, PICKLE, SALAD+ICE CREAM.
	5 FISH CURRY MEALS- BOILED RICE, FISH CURRY, SAMBAR, AVIAL, KOOTTUCURRY, THORAN, PICKLE, Butter milk / RASAM, PAPPADAM + ICE CREAM.
<b>DINNER*</b>	WELCOME DRINK SOUP – VEG/ NON VEG CHAPPATHI / APPAM (3), DAL FRY/ VEG. KURMA (2 VEG RECIPES) - Changes of recipes to be implemented in every trip. VEG. PULAV / VEG.BRIYANI WITH CHILLY GOBI/ GOBI MANCHURIAN (Changes of recipes to be implemented in every trip), CHICKEN ROAST /CHICKEN FRY (Changes of recipes to be implemented in every trip), PICKLE, PUDDING WITH ICE CREAM.

Rate to be quoted for each individual items as per BOQ.

\*Welcome drink will be common for all lunch and dinner cruise. The rate quoted shall be inclusive of welcome drink.

26.In the event of any complaint of poor quality or lower quantity or any breach of terms and conditions of the tender or work order, KSINC shall be at liberty to levy penalty for such breach, as mentioned below;

- a. An amount of Rs.5,000/- per instance for quality / taste issues as the complaint raised by 20% of more passengers present onboard.

- b. An amount of Rs.5,000/- per instance for not serving the food item given in the menu without any prior information and approval from KSINC representative.
  - c. Amount of Rs.10,000/- per instance or the total food cost of that meal, as deemed appropriate, in case of hygiene Issues like Worms / Insects or any other harmful particles found in food served.
- 27.For any query / clarification please forward your inquiry by E-mail to:  
cm.ksinc1@gmail.com

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**KERALA SHIPPING AND INLAND NAVIGATION CORPORATION LIMITED**

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**GENERAL CONDITIONS OF TENDER**

1. E-tender documents are available at the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). Interested bidders are required to download the bid documents and submit their bids as per the documents.
2. Firms with legal constitution of partnership firms / Companies / proprietorship / Joint Ventures (not more than two firms) / corporate bodies can participate in the tender. The bidder shall have valid GST registration and Valid FSSAI license & registration.
3. Before the deadline for submission of Bids, KSINC may modify the specifications or the bidding documents by using addenda. Such modifications will be posted in the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).
4. E.M.D for this tender is Rs. 50,000/- (Rupees Fifty Thousand only), The tender document fees and EMD can be paid through e-Payment facility provided by the e-Procurement system. No exemption will be granted from furnishing EMD for what so ever reasons. Successful bidder will be have the option to adjust the EMD to Performance Guarantee cum Security deposit.
5. The bids shall be submitted in two bid system.
  - Part I, the “Technical bid” along with all details of bidders, their experience, their technical and other qualifications etc.

**Following documents are necessarily to be provided with the technical bid.**

1. Copy of PAN card.
2. GST registration certificate.
3. Copy of valid FSSAI license & registration certificate.
4. Copies of valid Registration of firm with necessary required Permits/Licenses from local / State authorities to carry out the scope of work.
5. Experience certificate from the clients to prove the experience criteria for providing catering services during past 3 years with satisfactory performance reports from the clients.
6. Proof of caterer's Kitchen location with photos of kitchen and amenities
7. Details of Firm with legal constitution.
8. List of employees on roll and equipment's in possession/used.
9. Shall have a minimum annual turnover of minimum Rs.15.00 Lakh for the past 2 years. In order to prove the Turnover, bidder shall submit the Income Tax Returns filed during the past 2 years i.e. 2020-21 and 2021-22.
10. Power of Attorney in favour of the DSC holder attested by Notary Advocate.

In case of proprietary concern	If the bid is submitted by the sole proprietor, no POA required, he will have to upload the undertaking certifying that he is the sole proprietor.
In case of Company	Certified copy of Board resolution authorising the person submitting the bid on behalf of the company
In the case of partnership	POA along with Deed of partnership

10. Online remittance details of Tender form cost and EMD in the e-Tender.

- Part II - "Financial Bid" shall be in the BOQ format attached here to as annexure I.

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their technical bid and financial bid online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender document fees and EMD.

6. The bidder shall digitally sign all pages of the tender document including annexures, corrigendum issued by the Company from time to time, in acceptance of the Conditions of tender.

7. Every document uploaded shall be digitally signed by the Bidder.
8. Authorization / Power of attorney shall be uploaded in favour of the DSC holder.
9. The bidder is required to quote as per the BOQ. Parties are advised to exercise greatest care in entering the rates. No excuse that mistakes have been made or request for rates to be corrected will be entertained after the quotations are received.
10. Bidder / Tenderer shall be sole responsible for remitting the statutory liabilities of the employees engaged by them. Bidder / Tenderer shall indemnify the Company against dispute between the Bidder / Tenderer and the employees engaged by them.
11. Bidder / Tenderer shall ensure safety of the employees during the voyages. Bidder / Tenderer shall indemnify the Company against any claims of accidents / injury by employees engaged by them during the voyages.
12. The rates shall be inclusive of all taxes, levies, cess, octroi or any other local, state or central taxes as applicable/ charged by local, state or Central Governments for the work. It shall also cover increase if any, of prices during the currency of the contract. The company shall not allow any enhancement in rates for any reason during the currency of the contract.
13. The technical and financial bids will be evaluated broadly. The contractor for awarding the work will be selected after giving weightage to both technical and financial evaluation. The decision of the Corporation in the matter arising out of this contract shall be final and binding in regard to all matters relating to the contract.
14. Employees shall be well dressed with photo identity cards and shall behave professionally to guests. In case of any complaints raised against the catering employees due to their misbehavior, corporation shall investigate and take serious action against contractor and legal proceedings against the artists.
15. The successful bidder will have to sign a contract agreement on non-judicial stamp paper worth Rs.500/- within 10 days of issue of work order and remittance of security deposit. The vendor shall bear all costs and expenses in respect of all charges, stamp duty etc., in respect of the agreement to be entered into.
16. All cases/proceedings relating to any dispute or claim arising out of or any case of performance of this contract shall be falling in appropriate courts having jurisdiction in Ernakulam, Kerala.
17. Canvassing in any form by the agency directly or by any other agency / person on their behalf may lead to disqualification of their bid.
18. Any breach of tender conditions / work order clauses by the bidder will lead to termination of contract with immediate effect and forfeiture of Security Deposit. The successful bidders / tenderers who enters into empaneled group will have the option to leave the contract by giving 3 months advance termination notice. In both cases Security Deposit shall be forfeited.
19. KSINC is under no obligation to accept the lowest bid or and reserves the rights to reject any or all the offers without assigning any reason whatsoever.

**ELIGIBILITY / QUALIFYING CRITERIA:**

1. Bidder shall have valid PAN and GST certificate .
2. Firm should be registered not less than 3 years. Registration details of the firm to be uploaded.
3. Should have FSSAI license & registration.
4. Should possess valid licenses / permits from the local / State authorities for undertaking the works.
5. Should have annual turnover of minimum Rs.15 lakhs during past 2 years. In order to prove the turnover Income Tax return filed during the past 2 years shall be uploaded in technical bid.
6. The bidder shall have previous experience of minimum 3 years in providing catering service/Hotel service. Proof of experience to be uploaded in the technical bid.
7. The bidder shall be preferably based at Kochi or shall have Hotel/catering kitchen space at Kochi.
8. Kitchen of the bidder shall be located within a radius of 10 km from Kochi, Marine Drive.
9. The bidder should have the desired infrastructure and staff to achieve desired standard of work.
- 10.The bidder shall have enough equipment, machinery, vehicle and staff to carry out the catering services simultaneously on all the vessels. Number of workers on roll and equipment's in possession/used shall be separately attached and uploaded.
- 11.The bidder shouldn't have been blacklisted by any government institution in the past three years nor should the bidder have been pursuing any legal case against a Government Institution on account of catering services. A declaration of non-blacklisting shall be uploaded as provided in Annexure.

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ANNEXURE I

**DETAILS OF THE BIDDER**

1	Name of firm/individual	
2	Constitution	Individual / Partnership / Company
3	Address for communication	

4	Phone Numbers	
5	Contact person with mobile No.	
6	Registration No. of the firm	
7	FSSAI Licence & registration number	
8	Address of the Kitchen / Hotel	
9	PAN No.	
10	GST No.	
11	Total number of staffs on the roll	
12	Details of EMD & Tender Document cost furnished	

***(Add separate sheets wherever necessary).***

I/We hereby agree to undertake the work of providing entertainment services at KSINC tourist vessels Sagararani and other vessels mentioned as per the terms and conditions stated herein and at the rates specified in the price bid.

Place:

Signature:

Date:

Name: .....

ANNEXURE II

**UNDERTAKING BY THE  
TENDERER**

We solemnly affirm and declare as under:

- i. That we are presently not under black listing/Holiday listing by any State Government / Central Government Agencies.

We further confirm that in case, the information given above is found to be incorrect, we will be liable for any action under the terms of the tender / contract including termination of the contract and forfeiture of the earnest Money / Security Deposit. We also undertake that should there be any action against Corporation resulting in damages of what-so-ever nature to Corporation on account of award of contract in our favour on the basis of misinterpretation, we shall keep the Corporation completely indemnified

against all the losses / damages, litigations, court actions etc.

Signature of Tenderer with Seal

ANNEXURE III

**PROFORMA OF TENDER NOT TAMPERED**

Subject:

Tender No:

We, ....., hereby declare that:

- I/We have not tampered or modified the subject tender document in any manner and before uploading, same has been cross-checked with documents hosted on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). In case, if same is found to be tampered/modified, I/We understand that my/our tender will be summarily rejected and EMD/SD may be forfeited and I am/We are liable to be banned from doing business with and/or prosecuted.
  
- I/We, hereby confirm that if any discrepancy observed in the submitted tender even at a future date, I/We will abide by all the terms and conditions as per all the documents hosted including Addendums/Changes/Corrigendum, on your e-portal related with subject tender. I/We further assure that we agree to all the decisions confirmed in Pre-Bid Conference of the subject tender.

Tenderer's Signature & Seal

Date:

Place:

Witness:

1. Name & Address:

2. Name & Address:

**UNDERTAKING TOWARDS DOCUMENTS SUBMISSION**

NAME OF WORK:

Tender No.:

We confirm that we have quoted the rates in the tender considering Inter-alia the;

1. Tender Document(s)
2. Additional Document(s) (if any)
3. BOQ Document (Price Bid Format)
4. Corrigendum (if any)
5. Pre - Bid Meeting Minutes (if any)

We, ....., hereby certify that we have fully read and thoroughly understood the tender requirements and accept all terms and conditions of the tender including all corrigendum/addendum issued, if any. Our offer is in confirmation to all the terms and conditions of the tender including all corrigendum/addendum, if any and minutes of the pre-bid meeting. In the event our offer is found acceptable and contract is awarded to us, the complete tender document shall be considered for constitution of Contract Agreement.

Place:

Date:

SIGNED FOR AND ON BEHALF OF TENDERER(S)  
Name of Tenderer(s)  
Seal & Signature of Tenderer

(On Non-Judicial Stamp Paper as prescribed in the respective State and Notarized)

**GENERAL IRREVOCABLE POWER OF ATTORNEY**

We, the undersigned (1) Shri

2. Shri

3. Shri

all residing at the Partners  
/ Directors of M/s having its registered office  
at do hereby nominate,  
authorize and appoint Shri & Shri who are our  
In the firm to act as attorneys of our firm M/s with full power and  
authority to exercise the following powers or any of them on our behalf and on behalf of our firm:

- i. To sign, seal, execute, perfect and/or complete the tender document of transportation contract and also other relevant documents required by M/s KSINC Ltd. (hereinafter called the "Company") in respect thereof.
- ii. To negotiate, enter into correspondence with the Company and do all and everything necessary suitable or proper with regard to the said tender.
- iii. To sign, seal, execute, perfect and/or complete form of Contract and all and/or any other document, Indemnity Bond etc. Required by the Company in connection with the said Contract Agreement.
- iv. To do all acts, deeds, as may be necessary for and incidental to the execution of proper performance of the said transport contract agreement with.

We the said partner(s) do hereby agree to allow verify and confirm all and whatsoever the said Shri.

, and Shri shall or may do or cause to be done in or about the said tender and the Contract Agreement, the execution and proper performance thereof by virtue of these presents.

This Power of Attorney shall remain irrevocable till the validity period of our quotation/ Contract Agreement/ or refund of our Security Deposit whichever is later.

In witness whereof, we have hereunto set and subscribed our hands  
at

this



