



KERALA SHIPPING AND INLAND NAVIGATION CORPORATION LTD

(A Government of Kerala Undertaking)

38/924 A, Udaya Nagar Road, Gandhi Nagar, Kochi -682020.

Tel: 0484-2203614/2206232, Fax 2206848 www.ksinc.in, keralashipping@gmail.com

TENDER FOR CATERING SERVICES ON THE TOURIST VESSEL "SAGARARANI"

No.C-575/E/2019

Date: 08.07.2019

Sagararani vessels owned and operated by Kerala Shipping and Inland Navigation Corporation (KSINC) are unique & luxurious sea going vessels of its kind. The vessels have A/C conference hall, dining facility, dance floor and can accommodate up to 100 passengers at a time. The vessels are equipped with all safety equipments and operate up to five trips a day from 0800 hrs. to 2200 hrs.

Sealed bids are invited from reputed firms for catering services onboard **SAGARARANI CRUISE VESSELS** as per the requirements indicated in the tender document. Tender documents are available at the website www.ksinc.in. The bid must be submitted to the Managing Director, KSINC, Gandhi Nagar, Ernakulam on or before 25.07.2019 at 03.00 PM super-scribing "**Bid for Catering Services on Sagararani Cruise Vessels**". Received bids will be opened at 03.30 PM on the same day in the presence of tenders, if any present.

Kochi

Sd/-

Date.....

Managing Director

Tender No.	C-575/E, Dated: 08.07.2019
Last date of submission	25.07.2019, 03.00 PM
Opening of the bids	25.07.2019, 03.30 PM
EMD	Rs.10, 000/- (Rupees Ten thousand only) by way of DD in favour of Kerala Shipping and Inland Navigation Corporation Limited payable at Ernakulam.
Cost of tender form	Rs.560/- (Rupees Five hundred and Sixty only, including GST) by way of DD in favour of Kerala Shipping and Inland Navigation Corporation Limited payable at Ernakulam or in cash at our cash counter
Mode of bidding	Two bid system (Technical Bid and Price Bid separately).
Security Guarantee	Rs.50,000/- (Rupees Fifty Thousand)

A. Introduction



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Kerala Shipping and Inland Navigation Corporation (KSINC) is a Government of Kerala Undertaking with its Head office at Gandhi Nagar, Kadavanthra, Kochi. KSINC is engaged in manufacturing and repairing sea going vessels, transportation through backwaters, bunkering and conducting sea cruise operations for public tourists at the backwaters of Kochi.

KSINC is having 2 sea going boats namely, SAGARARANI and SAGARARANI-II exclusively used for the purpose of conducting sea cruise. The sea cruise starts from the jetty of KSINC near Kerala High Court. The details of Sagararani cruise, trips schedule, etc. can be obtained from the link www.sagararani.in

B. Job Description

Supplying and serving food (breakfast, lunch and dinner with welcome drink) for cruise vessel named (Sagararani and Sagararani-II) as per information from time to time from the Cruise Manager. The details of items to be included for each dish are given in the annexure – III.

The bid is of two bid system, (a) *technical bid* and (b) *price bid*. The Technical bid and Price bid should be given in separate envelops.

Following documents is necessarily to be provided with the technical bid.

- Self attested proof of work experience.
- Copy of the valid Registration Certificate issued by the Food Safety Commissioner.
- Proof of caterer's location with photos of kitchen and amenities.
- Self attested copies of annual turnover for the last three financial years.
- Attach self attested certificate/declaration to proof that the enterprise has not been blacklisted by any other Government institution / PSU / Private Enterprises.

The Price bid shall be opened only for those bidders who satisfy the eligibility criteria mentioned in the tender document, and selected in the technical bid.

Those who are meeting the eligibility criteria given below to provide the catering service as prescribed, subject to the terms and conditions may submit their quotations in the prescribed form enclosed herewith and with copies of other required documents indicated in the tender document.



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C. Eligibility Criteria

1. The bidder shall be reputed firm / organization with a minimum of three(3) years experience in providing Catering Services for conferences and should have experience in preparing and serving all types of dishes, i.e. Vegetarian, Non - Vegetarian, Kerala Meals, Chinese, etc.
2. Must have valid Registration Certificate issued by Food Safety Commissioner.
3. Caterer's location should be within the radius of 10 kms from High court jetty, where the cruise starts.
4. Must have sufficient experience with proof of catering service and serving food items for programs of Union/State Government / PSUs / Private Enterprises etc. on various social / service and business meet will be an added advantage
5. The bidder shall be financially sound. The bidder shall have an annual turnover of minimum of Rs. 10 Lakhs for the last three financial years
6. The bidder shouldn't have been blacklisted by any government institution in the past three years nor should the bidder have been pursuing any legal case against a Government Institution on account of catering services. Attach self certificate /declarations

D. Terms and conditions

1. The bidders have to submit an interest free, refundable Earnest Money Deposit (E.M.D) of Rs. 10,000 (Rupees Ten Thousand only) in the form of a Bank Draft drawn on any Nationalized/Scheduled Bank drawn in favour of **Kerala Shipping and Inland Navigation Corporation, Kadavanthra** payable at **Ernakulam**. The DD should be enclosed with the Technical bid. The EMD will be forfeited in case the qualified bidder not accepted the contract and remitted the Security Deposit within 15 days of issue of the work order.
2. The period of contract is one year w.e.f. 01.09.2019. The rates will remain fixed throughout the contract period and company had the right to extend the contract for further periods.
3. The contractor shall provide the catering services, in accordance with the contract to the complete satisfaction of the Corporation. He should bring the food in closed containers suitable for such food and must keep ultimate hygiene during the time of bringing the food and serving them to the guests.
4. The contractor must keep maximum discipline while serving food and must monitor and supervise all the tourists have got the food served.



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5. The contractor is advised to familiarize with the nature and magnitude of the job involved before submitting the bids.
6. The contractor has to keep the vessels cleaned after each shift.
7. The contractor should be ready to serve the food items at any time during various cruises as per information from the Cruise Manager.
8. In case of default/delay on the part of the contractor in carrying out any order, the Corporation has the right to engage any other person/persons for the work and, any expenses, if any, incurred by the Corporation for such action will be deducted from the amount due to the contractor.
9. The decision of the Corporation in the matter arising out of this contract shall be final and binding in regard to all matters relating to the contract.
10. Canvassing in any form by the agency directly or by any other agency/person on their behalf may lead to disqualification of their bid.
11. All cases/proceedings relating to any dispute or claim arising out of or any case of performance of this contract shall be falling in appropriate court having jurisdiction in Ernakulum, Kerala.
12. In the event of the contractor committing breach of any of the above terms and conditions or the services of the vendor being found to be unsatisfactory, the contract can be terminated by the Corporation even before the expiry of the period of agreement by giving 5 day's notice to the vendor. The EMD remitted shall be forfeited.
13. The contractor is requested to arrange for tasting of food as per menu in the tender document by Corporation Officials, at a place mutually convenient for the contractor and the officials. The quality of food for tasting will be evaluated and forms part of the technical bid evaluation.
14. The Caterers shall not sublet whole or part of the work to any other agency, in case of award of contract.
15. Staff deployed onboard shall be required to wear uniform displaying the company name. At least one person should know Malayalam.
16. The quality of food, ingredients used, serving manners, hygiene etc shall be satisfactory.
17. Final settlement would be within 10 days upon the submission of bills to KSINC Head office.
18. The successful bidder will indemnify KSINC and its officials, from any toward instance, not limited to food poisoning, uneasiness, health issues and any medical emergencies arising due to consuming



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- the food etc. Any financial/insurance expenditure on account of any of the hazard/food borne illness due to serving of food at tourist vessel will be the sole responsibility of the successful bidder.
19. The successful vendor will have to sign a contract agreement with the authorized official of the Corporation on Rs.500/- non-judicial stamp paper. All the terms and conditions, scope of work etc. contained in the tender documents shall form part of and shall be taken as if they were included in contract agreement to be executed with the vendor. The vendor shall bear all costs and expenses in respect of all charges, stamp duty etc., in respect of the agreement to be entered into.
 20. The Corporation reserves the right to accept or reject tender without assigning any reason thereof. No claim or complaint in this regard will be entertained by the Corporation.
 21. Tender document should be signed on all the pages by the Authorized signatory along with seal of the Agency.
 22. Corporation has the right to engage two or more firms for providing catering services in "Sagararani" Cruise Vessels.
 23. The Corporation reserves the right to negotiate with any or all the tenderer's.
 24. The successful bidder, within 7 days of receipt of work order has to finish security guarantee of Rs. Fifty thousand in the form of DD in favour of Kerala Shipping And Inland Navigation Corporation payable at Ernakulam.
 25. In the event of any complaint of poor quality or lower quantity or any breach of terms and conditions of the tender or work order, KSINC shall be at liberty to levy penalty for such breach, as mentioned below;
 - a. An amount of Rs.1,000/- per instance for quality/taste issues as the complaint raised by 20% of more passengers present onboard.
 - b. An amount of Rs.2,000/- per instance for not serving the food item given in the menu without any prior information and approval from KSINC representative.
 - c. Amount of Rs.5,000/- per instance or the total food cost of that meal, as deemed appropriate, in case of hygiene issues like Worms/Insects or any other harmful particles found in food served.
 26. For clarification please forward your enquires to sagararani@yahoo.com

How to apply:-

The application in sealed envelope super scribed "Bid for Catering Services for the Sagararani Cruise Vessels" along with the copies of the relevant certificates and other specified documents may please be forwarded to:



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THE MANAGING DIRECTOR

KERALA SHIPPING AND INLAND NAVIGATION CORPORATION
63/3466, UDAYA NAGAR COLONY, GANDHI NAGAR,
KOCHI - 682 020.

TECHNICAL SPECIFICATIONS:

1. Food should be tastier, sumptuous, prepared with best quality and fresh ingredients. Presentation of food should be aesthetic including the serving and the serving personnel.
2. All ingredients not limited to cereals, vegetables, oil, spices etc. should be of branded and reputed companies. Meat/Fish used shall be fresh.
3. Hygienic preparation of food is of utmost importance. Serving of food in hygienic utensils, plates need to be arranged.

E. BID EVALUATION.

1. Technical evaluation of the bids shall be conducted taking into account the below mentioned factors. Price bid of those bidders who are eligible as per the technical evaluation shall only be opened.
 - a. Availability of valid licenses like Firms Registration Certificate, Trade License, Labour Registration Certificate, Service Tax Registration, PF & ESI Registration Certificates etc.
 - b. Previous experience and existing contracts
 - c. Financial stability of the party.
 - d. Proximity of Contractor to the vessel location.
2. KSINC is under no obligation to accept the lowest bid or and reserves the rights to reject any or all the offers without assigning any reason whatsoever.
3. KSINC will not be obliged to meet and have discussions with any vendor or to entertain any representations on the results of bid evaluation.
4. Bidders who failed to provide any documents as stated in the tender documents along with the technical bid shall be rejected.



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Tender for Catering Service on Sagararani Cruise Vessels

To

THE MANAGING DIRECTOR
KERALA SHIPPING AND INLAND NAVIGATION CORPORATION,
GANDHI NAGAR, KOCHI-20.

Appendix-I

TECHNICAL BID

(To be filled and attached with the Part A - technical bid)

1	Name of the firm	
2	Constitution	Individual / Partnership / Company
3	Address for communication	
4	Phone Numbers	
5	Contact person with mobile No.	
6	Registration No. of the firm and date of Registration	
9	GST No.	
10	Service Tax No.	
11	Number of active contracts in hand as on date (details to be attached separately)	
12	Total number of employees on the roll	
13	Experience With Govt./PSU Proof Certificate(To be attached)	Yes / No
14	Any other relevant information	
15	Bank Name & Account Number	
16	Details of EMD furnished	

(Add separate sheets wherever necessary).

Verification:- The Applicant for engagement should be signed by the authorized signatory verifying that all the details furnished in the application are true and correct to the best of his/her knowledge and that in case of furnishing any false information or suppression of any material information would lead to rejection of application besides initiation of penal proceedings by the Corporation.



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Appendix-II

Price Bid

To

THE MANAGING DIRECTOR
KERALA SHIPPING AND INLAND NAVIGATION CORPORATION
63/3466, UDAYA NAGAR ROAD, GANDHI NAGAR,
KOCHI- 682 020.

I / We have read and examined the tender documents relating to the catering services including serving food for Sagararani Cruise Vessel for a period of one year.

Category	Rate (Rates shall be inclusive of all taxes)	
Break fast	Rs.	
Lunch	1	Rs.
	2	Rs.
	3	Rs.
	4	Rs.
Dinner	Rs.	

NB: Rate to be quoted per plate basis

Date:

Signature of the Tenderer

Name & Address :



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Appendix-III

MENU DETAILS

BREAK FAST	IDDLI / DOSA (4 Nos.) - SAMBAR / CHATNEY. APPAM (4 Nos.) WITH EGG ROAST OR VEG. CURRY	
Lunch	1	BOILED RICE, SAMBAR, AVIAL, KOOTTUKARI, THORAN, PICKLE, LOOSE CURD / RASAM, PAPPADAM PAYSAM / ICE CREAM
	2	VEG FRIED RICE + CHILLI GOPI / GOPI MANGURIAN+ ICE CREAM
	3	MEALS, FISH FRY (60-70 gm/Piece), FISH CURRY(60-70 gm/Piece), SAMBAR, AVIAL, KOOTTUKARI, THORAN, PICKLE, LOOSE CURD/RASAM,PAPPADAM + ICE CREAM
	4	FRIED RICE & CHILLI CHICKEN / CHICKEN BIRIYANI, PICKLE, SALAD+ICE CREAM.
DINNER	SOUP – VEG/ NON VEG CHAPPATHI (3), DAL FRY/ VEG. KURMA. VEG. PULAV /VEG.BIRIYANI CHILLY GOBI/ GOBI MANCHURIAN CHICKEN ROAST (60-70 gm/Piece) PICKLE, FRUIT SALAD/ICE CREAM.	

Welcome drink will be common for all lunch and dinner cruise.